

INFORMATION FOR AUTHORS

The Journal of Applied Laboratory Medicine is published by the American Association for Clinical Chemistry (AACC). The journal welcomes contributions that showcase research on clinically relevant laboratory topics as well as those that provide commentary on the practice of laboratory medicine. Submissions should adhere to the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals" (<http://www.icmje.org/>).

Manuscript Review. Manuscripts are evaluated by anonymous peer reviewers. Authors are usually notified of the disposition of a manuscript within 3–4 weeks of its receipt. Equal consideration is given to manuscripts in English from any country, whether or not the author is a member of the AACC.

Copyright. Manuscripts are considered with the understanding that each author has made substantial contributions to the conception or design of the work and assumes responsibility for the content; that the authors have disclosed any potential conflicts of interest; that the same information has not been and will not be submitted for concurrent review, nor published elsewhere (other than as an abstract, preliminary report, or poster cited in the manuscript); that unique materials necessary to reproduce the results are available to readers; and that if the manuscript is accepted, copyright will be transferred to the publisher. To convey these assurances, all authors must sign the copyright form provided at acceptance.

Unpublished Work. When citing unpublished work or opinions of others, provide a permission letter from the cited source. Unpublished material must be published, at least online, by the time of publication of the citing article.

Manuscript Preparation. *Text:* MS Word document (.doc or .docx) is required for all submissions. Use 12-point font, 1-inch margins, and double spacing throughout. All submissions must include line numbers in the text. Do not use headers or footers, but do number the pages, starting with the title page as page 1. For guidance on manuscript preparation and style, consult our Information for Authors at <http://submit.jalm.org/>.

Images: All figures must be uploaded separately as image files in Tagged Image File Format (.TIFF) or Encapsulated Postscript (.EPS). Microsoft PowerPoint (.PPT) is also acceptable; however, the graphics must contain embedded fonts with one image per slide, one slide per file. All image files should have a resolution of 600 dots-per-inch (dpi). Verify that symbols and lettering will be legible when reduced to publication size. Figures should be redesigned or recreated if they do not appear sharp and clear on paper. More detailed specifications can be found on our print publication vendor's page at <http://art.cadmus.com/da/guidelines.jsp>.

Tables: Tables are considered text and should be created in Microsoft Word and included in the body of the manuscript. Spreadsheet-generated or embedded image tables should be recreated in the MS Word document.

Submission and Tracking of Manuscripts. Submit and track the status of manuscripts at <http://submit.jalm.org>. The complete Information for Authors is available at <http://www.jalm.org/content/information-authors>.

The Journal of Applied Laboratory Medicine (ISSN 2475-7241) is published bimonthly electronically by the American Association for Clinical Chemistry, 900 Seventh Street, NW, Suite 400, Washington, DC 20001. © 2017 American Association for Clinical Chemistry

Editorial Office Address. For additional information about manuscript submission and reviewing, contact the editorial office. Telephone 202-835-8754; fax 202-833-4576; e-mail jalm@aacc.org. Address for regular mail or courier: 900 Seventh Street, NW, Suite 400, Washington, DC 20001.

Subscriptions. Contact the AACC Subscriptions Department at 900 Seventh Street, NW, Suite 400, Washington, DC 20001. Telephone 800-892-1400 or 202-857-0717; fax 202-887-5093; or websites <http://www.jalm.org> or <http://www.aacc.org>. Annual 2017 rates, bundled with AACC Journal, *Clinical Chemistry*. Print and online institutional subscription USA \$1397, elsewhere \$1651. Individual subscription USA \$435, elsewhere \$662. Airmail delivery out-side USA is an additional \$300. Online-only (no print) institutional subscription \$962; individual subscription \$282. Individual subscriptions are for personal use and not to be used in a library. JALM 2017 online-only rates: Institution \$400; individual \$250.

Reprints. Reprint order forms are mailed to authors with their page proofs. Reprints can also be ordered at any time by contacting the Cadmus Reprint Department. Telephone 1-866-487-5625; fax 877-705-1373. Minimum reprint order is 100 copies.

Disclaimers. Manuscripts published in *The Journal of Applied Laboratory Medicine* reflect the individual views of their authors and, in the absence of a statement to the contrary, not the views of the institutions with which the authors are affiliated. The contents of advertisements or articles are not to be construed as official statements, evaluations, or endorsements by the Editor or the American Association for Clinical Chemistry.

Advertising Inquiries. Contact The Townsend Group, 2025 M Street, NW, Suite 800, Washington, DC 20036. Telephone 202-367-1259; e-mail kmcdonnell@townsend-group.com.

Copyright © 2017 American Association for Clinical Chemistry. All rights reserved. Printed in the United States of America. Photocopying beyond that permitted by Sections 107 or 108 of the US Copyright Law is authorized by the American Association for Clinical Chemistry, for internal or personal use, provided that (a) the fee is paid directly to the Copyright Clearance Center, Inc., 222 Rosewood Drive, Danvers, MA 01923; or (b) a photocopy license has been granted by the CCC. Fees are subject to change. This consent does not extend to other kinds of copying, such as for general or external distribution, resale, advertising, promotional purposes, or for creating new collective works; for these purposes, contact the Publisher, AACC, 900 Seventh Street, NW, Suite 400, Washington, DC 20001. Telephone 202-857-0717; fax 202-833-4568, e-mail jalm@aacc.org.

Periodicals postage paid at Washington, DC, and at additional mailing offices. POSTMASTER: send address changes to *The Journal of Applied Laboratory Medicine*, 900 Seventh Street, NW, Suite 400, Washington, DC 20001.

GUIDE TO SUBMISSIONS

For additional article types and detailed instructions, please see our Information for Authors at <http://www.jalm.org/content/information-authors>.

Type of Submission*	Word Limit	Structured (S) or Unstructured (U) Abstract: Word Limit	Impact Statement (100 Words)	Maximum Number of References	Total Number of Tables/Figures	Maximum Number of Authors
Article	3,500	S: 250	Yes	40	6	20
Case Report <i>Case description</i> <i>Case discussion</i> <i>Up to 5 Takeaways</i>	500 1,000	Nonapplicable	Nonapplicable	10	2	5
Editorial	1,500	Nonapplicable	Nonapplicable	15	Nonapplicable	5
Letters to the Editor/Reply	750	Nonapplicable	Nonapplicable	5	1	8
Focused Report	1,500	S: 250	Yes	20	2	5
Mini-Review	3,500	S: 250	Yes	40	4	5
Opinion	1,500	Nonapplicable	Nonapplicable	15	1	5
Review	5,000	S: 250	Yes	75	6	15
Special Report	5,000	S/U: 250	Yes	40	4	20
Laboratory Reflections <i>Pay it Forward</i> <i>Professional Insights</i> <i>Technical Tips</i> <i>Celebrating Milestones</i>	750	Nonapplicable	Nonapplicable	5	1	5

*This chart represents common types of submissions to *The Journal of Applied Laboratory Medicine*.

MANUSCRIPT FORMATTING

- Double-spaced text, 1-inch margin, 12-point font size in Arial, Helvetica, or Times New Roman
- Numbered pages with references numbered sequentially in main text
- All submissions must have line numbers included in the text.
- Title page listing title, authors (first name, middle initial, last name), each author's affiliation during the study, corresponding author's contact information, running title, keywords, list of any previous presentation of manuscript, and any disclaimers
- Reference list formatted according to Information for Authors with journal abbreviations in the reference list checked against the National Center for Biotechnology Information database (<http://www.ncbi.nlm.nih.gov/>)
- SI units used throughout manuscript according to Information for Authors

METADATA (TO BE ENTERED ONLINE)

- A valid and unique e-mail for each author
- Authors' current institution, address, telephone, and fax
- Author Disclosure Forms and Contribution Forms to be completed by each author before submission. Copyright Transfer Agreement to be completed by each author after acceptance.
- The Journal of Applied Laboratory Medicine* manuscript number of any companion papers (if applicable)

COMPLIANCE WITH GUIDELINES

- A MIQE checklist is required for all studies using quantitative real-time PCR experiments; a STARD checklist is required for all studies or trials of the diagnostic accuracy or performance of a diagnostic test; a CONSORT diagram is required for all randomized and Phase III trials; a MIAME checklist is required for all studies that present data for microarray experiments.
- All studies involving human study participants must indicate that they are in compliance with the Declaration of Helsinki ethical principles for medical research involving human study participants. A statement must be included in the text that Institutional Review Board approval was obtained and written informed consent obtained from study participants.

PERMISSIONS

- Written permission from the copyright holder is required to reproduce any copyrighted material